



# Weddings at Keele Hall

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## COMPLETE ROOM HIRE PACKAGE

Includes the Salvin Suite or Ballroom – £1,250\*

Requires a minimum of 50 guests for a wedding breakfast and 80 guests for an evening reception.

Included in your room hire cost:

- Day and evening venue hire (Salvin Suite or Ballroom)
- Civil ceremony room hire
- Up to 50 chair covers with choice of bow colour
- Top table floral arrangement
- Personalised menus and table plan
- White linen napkins and table cloths
- Cake stand and knife
- Use of grounds for photography
- DJ and dance floor
- Bar open until midnight
- Personal wedding coordinator
- Complimentary menu tasting for wedding couple

\*In addition to your choice of menu for your wedding breakfast and evening reception.

## ROOM HIRE PACKAGE

Includes the Salvin Suite or Ballroom – £800\*

Requires a minimum of 50 guests for a wedding breakfast and 80 guests for an evening reception.

Included in your room hire cost:

- Day and evening venue hire (Salvin Suite or Ballroom)
- Civil ceremony room hire
- Top table floral arrangement
- Personalised menus and table plan
- White linen napkins and table cloths
- Cake stand and knife
- Use of grounds for photography
- Bar open until midnight
- Personal wedding coordinator
- Complimentary menu tasting for wedding couple

\*In addition to your choice of menu for your wedding breakfast and evening reception.

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## KEELE HALL VENUE EXCLUSIVITY

You can hire both the Salvin Suite and Ballroom for an additional £1,000 to make Keele Hall exclusively yours for the day.

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## **EVENING ONLY WEDDING CELEBRATIONS**

If you would like to host your evening reception at Keele Hall, we will be happy to accommodate you and your guests.

Room hire – £500\*

Requires a minimum of 100 guests.

Included in your room hire cost:

- Evening venue hire (Salvin Suite or Ballroom)
- Linen napkins and table cloths
- Cake stand and knife
- Use of grounds for photography
- Bar open until midnight
- Dedicated event manager

\*In addition to your choice of menu from the menu pack.

## **YOUR WEDDING DAY**

You will be allocated your Wedding Coordinator six months prior to your wedding day. Should you have any questions, please feel free to call Keele Hall Weddings directly on 01782 732020 and our team will be happy to assist.

Your Wedding Coordinator will be on hand to assist you with your planning and offer advice regarding suppliers such as venue dressers, florists and all related services.


You are welcome to arrange your own entertainment, however we do ask that you ensure that their equipment has a valid PAT certificate (Portable Appliance Test) and they must carry Public Liability cover of at least £5 million. When you meet with your Wedding Coordinator two months prior to your wedding, we will require contact numbers for suppliers so certificates can be gained.

For health and safety reasons, we ask that you liaise with us should you be considering candles or tea lights.

Table confetti, either metallic or paper, is not permitted in Keele Hall however flower petals are acceptable. Confetti is permitted outside the buildings providing it is biodegradable.

Your bar will close at midnight, as part of the package, with half an hour allowed for departure time. Should you wish to extend the bar for an additional hour, the charge is £200.

The menu included with this package is our current seasonal menu and correct at the time of printing.



KEELE HALL  
WEDDINGS

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 Keele Hall

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