

:management centre

delegate information sheet

Self-contained and purpose-built Management Centre caters for groups of up to 100 people and houses a series of contemporary seminar and conference rooms.

Full business centre and office support services are available and a café-style lounge adds sleek break-out space with comfortable seating and internet stations. The lounge doors provide easy access to the attractive gardens.

Reception

Our reception staff will be pleased to answer all your queries between 7am and 10pm. A night porter is available at all other times. You can contact reception by your in-room telephone dialling 0, or by direct line on 01782 635828.

Check in & check out times

Rooms will be available after 2pm for check in. Please vacate your bedroom by 9.30am on your day of departure. Please inform Reception on arrival, of any difficulties you may have in the unlikely event of an evacuation (e.g. hearing or walking difficulties).



Bedrooms

Our 39 en-suite bedrooms are all designed to make your stay as comfortable as possible. All rooms include a desk area with power and direct dial telephone, television, radio alarm clock, single, double or twin beds and tea/coffee making facilities. Hair dryers, irons and ironing boards are available on request. All bedrooms are non-smoking.

Sports & leisure facilities

All residential guests have use of the campus grounds and complimentary use of the fitness centre. Other facilities are available. To make use of the facilities please take your bedroom key and present it at the Leisure Centre Reception.

Internet access & business support services

Our lounge features an internet station from where you can access the internet and your emails free of charge. Printing, faxing and photocopying are available for a small charge.

Meals

Breakfast, lunch and dinner are provided in the Hawthorns Restaurant, unless your programme indicates otherwise. Your event organiser will be able to advise you regarding the catering arrangements for your event.

Lounge & bar

Our lounge and bar offers a relaxed atmosphere to unwind after a days work, plus access to our enclosed garden. Watch satellite television or simply enjoy tea or coffee, or a drink from the bar. The bar is open from 12pm to 11pm.

Luggage

If you require assistance with your luggage, please speak to a member of our reception team. For your convenience we provide a luggage store near reception.

Around Staffordshire

In Staffordshire, we're at the heart of things, bang in the middle of England with a world of experiences waiting for you.

Discover our amazing countryside in the Peak District, Cannock Chase and the Staffordshire Moorlands, landscapes to inspire or challenge you. Come and share in colourful country festivals, and explore gardens to stir the imagination. Experience a unique heritage creating the world's finest china, a history you can see touch and feel. Welcome to our great historic houses, and the magnificent cathedral at Lichfield.

Staffordshire is home to some of the UK's greatest family attractions Alton Towers, Drayton Manor Theme Park, Trentham Gardens and more besides - there's all the splashes, spills, screams and thrills you can pack in!

If you'd like to know more you can pick up a copy of an Enjoy Staffordshire guide from reception, ask any member of our team, or visit www.enjoystaffordshire.com

Car parking

Free parking is available at car park L (please see our campus map) with disabled parking available close to all entrances. Your event organiser will provide more information regarding your car parking arrangements and parking permits. Parking permits will be issued before or at registration and these must be completed and displayed for the duration of your stay. Please note that a fine may be levied for any unauthorised parking.

Getting here – road, rail, air

Keele University is easy to get to. The campus is located on the outskirts of the market town of Newcastle Under Lyme, 15 minutes from Junction 15 & 16 of the M6, and easily accessed from M6 toll road, M1, A34 and A50.

Road

The University is easily accessed from the Midlands network of motorways. A map can be obtained from your event organiser, or you can download our visitor map as a PDF from our website – www.keele-conference.com and click on delegate information.

Rail

Stoke-on-Trent station is 5 miles from the University and Crewe station is approximately 12 miles.

Timetables are available from:
National Rail Enquiries Tel: 08457 48 49 50
or thetrainline.co.uk.

Services from Euston to Stoke-on-Trent run approximately every 30 minutes. The journey time is approximately 2 hours.

Services from Euston to Crewe run approximately every 20 minutes. The journey time is approximately 2 hours.

Services from Birmingham to Stoke-on-Trent run approximately every 30 minutes. The journey time is approximately 1 hour.

Services from Manchester to Stoke-on-Trent run approximately every 15 minutes. The journey time is approximately 45 minutes.



Public transport

Buses from Stoke-on-Trent Station:
First Buses operate a number of services.

Buses from Crewe Station: D&G buses to Newcastle (No. 85A service) leave from the stop to the right of the station entrance towards the roundabout. The Sunday service is the two hourly Baker Bus Service 85A.

For other transport help see:

www.firstgroup.com
Tel: 08708 500 868

www.traveline.org.uk
Tel: 0871 200 22 33

Air

Manchester International Airport is approximately 50 minutes away.

Birmingham International Airport is approximately 1 hour away.

Contacting us

We do hope you enjoy your stay with us. If you'd like to tell us about anything that really impressed you, or something that you think we could do to improve our service then please do not hesitate to contact us.

T: 01782 584014 E: enq@kfm.keele.ac.uk